



ALS Society of Canada Société
canadienne de la SLA www.als.ca

Board of Directors I Call for Nominations

January 2024

The ALS Society of Canada (ALS Canada) is working to change what it means to live with amyotrophic lateral sclerosis (ALS), an unrelenting and currently terminal disease. Our vision is a world free of ALS and our mission is to improve the lives of Canadians affected by ALS through advancing research, care, advocacy, and information.

Founded in 1977, the ALS Society of Canada is a registered charity that receives no core government funding – our work is powered by generous donors who share our vision for a future without ALS. ALS Canada has been accredited by Imagine Canada for best practices that help strengthen governance and operations.

The governance structure of ALS Canada includes a Board of Directors (Board) that provides leadership to the organization by defining its strategic direction, stewarding its resources, providing oversight and ensuring accountability to the community and to the public. The Board is made up of up to 15 Directors based on a comprehensive skills matrix. The Board and organization are supported by the Scientific & Medical Advisory Council, Community Services Advisory Council and the Advocacy Committee.

The Governance Committee is seeking recommendations for potential Directors to serve a two-year term. A Director's term may be renewed up to two times at the discretion of the Board for a maximum of six consecutive years, considering the collective skill requirements and interests of the Director. From the recommendations received, the Governance Committee will put forward a slate of Directors to be considered by the Board.

The slate will be constructed to ensure the Board, as a group, is diverse and has a balanced mix of backgrounds and skills from across Canada. **For this round of recruitment there are two open positions, the Board is seeking individuals with key skills and experience in the areas of finance (CPA designation), government relations/advocacy, corporate governance, legal and risk management.**

It is expected, Board Members will have the time and experience to make a significant impact on the long-term performance of ALS Canada and are passionate about making a difference in the lives of people living with ALS today and in the future, while we work towards a world free of ALS.

Please note that no individual under the age of 18, nor someone found to be mentally incompetent, who has the status of a bankrupt, or who is an 'ineligible individual', as defined in the *Income Tax Act* is eligible to serve as a Director (section 5.03).

Attachments include an overview of the role description and expectations of a Director, as well as a nomination form that must be submitted, together with the requested information, to Tammy Moore, CEO, 416.803.9237 or tmoore@als.ca, no later than February 1st, 2024.

Please feel free to contact Tammy Moore (tmoore@als.ca), Alyssa Barry (Chair, ALS Canada Governance Committee), for any additional information. We appreciate your consideration and look forward to hearing back from you.

Warm regards,

Richard Ellis

Chair, ALS Canada Board of Directors

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BOARD OF DIRECTORS ALS CANADA

**Member - 2 Year Term
Volunteer Opportunity
January 2024**

The ALS Society of Canada (ALS Canada) is searching for new Directors to add to our award-winning team. The Board of Directors provides leadership to the organization by defining its strategic direction, stewarding its resources, providing oversight, and ensuring accountability to the community and to the public. Made up of 15 senior leaders from across Canada, they come together to support ALS Canada's vision of a world free of ALS/MND.

The ideal ALS Canada Board Director demonstrates a genuine affinity for, interest in, and commitment to the issues related to the lives of Canadians affected by ALS. They will be an experienced not-for-profit Director or Executive with previous governance training.

Special effort will be made to promote diversity so as to be inclusive of Black, Indigenous, People of Colour (BIPOC), 2SLGBTQ+ and people living with disabilities from across Canada.

Responsibilities

- Prepare for, attend and participate in all Board meetings – four two day, in-person per year; additional virtual meetings depending on Committee/Council
- Stay informed about the organization's activities and have awareness on developments in the organization's sector
- Leverage connections, networks, and resources benefits for the organization including fundraising, support of the mission work
- Share personal expertise, experience, and networks to maximize the knowledge and influence available to the organization
- Abide by code of conduct, Board policies and committee terms of reference
- Support a culture of philanthropy, including participating in fundraising activities as a senior member of the organization
- Chair or participate on a Board Committee or working group, at the request of the Board
- Act as an ambassador for the cause and organization
- Attend external networking events as a representative and spokesperson for ALS Canada as required

BOARD OF DIRECTORS ALS CANADA

Volunteer Opportunity | January 2024

Qualifications

- To complement the skills of our existing members, we are looking for individuals with experience in the following areas:
 - Finance
 - CPA Designation
 - Government Relations/Advocacy
 - Corporate governance
 - Legal and risk management
- Professional leadership experience required
- Previous experience Board or committee experience an asset
- Strong English written and verbal communication abilities
- Bilingualism an asset, preferably French
- Willingness to leverage personal networks to develop partnership opportunities Interest in working with and supporting individuals and families affected by ALS

Nominations Process & Timing

Step 1: February 4

Nomination of potential candidates – **name and biography or CV** to tmoore@als.ca. Please include a **cover letter** stating why this person would be a good candidate for the Board of ALS Canada, whether self-identified or nominated by another person.

Deadline for nominations is February 4, 2024.

Governance Committee to conduct initial vetting of long list.

Step 2: February 5

Initial interview – CEO to meet with potential candidates – introduction, request of application and CV/bio and two references familiar with the candidate's experience.

Governance Committee to identify short list.

Step 3: February 26

Secondary interview – Governance Committee to connect with potential candidates.

Governance Committee to put forward proposed Board Members for Board consideration.

Step 4: April 4

Invitation extended to new Board Members.

Step 5: April 15

New Board Members will be invited to participate in onboarding sessions to gain an overview of the organization and review of expectations and logistics.

First Board of Director's Meeting: April 26/27

BOARD OF DIRECTORS ALS CANADA

Volunteer Opportunity | January 2024

Why join the Board at ALS Canada?

You have a desire to give back to a charitable organization that lives its values of accountability, collaboration, compassion, dynamic, integrity, and respect. ALS Canada works with the ALS community to improve the lives of Canadians affected by ALS through advancing research, care, advocacy, and information.

We are focused on implementing the strategic plan approved in 2023.

1. Lead Canada's contribution to global ALS research
 - a. Invest in the most impactful fundamental and clinical research
 - b. Facilitate and contribute to strategic research initiatives of global significance
 - c. Build research and clinical capacity within Canada
2. Drive equitable and timely access to the best possible standard of care, treatments and services
 - a. Catalyst for improvements to clinical care and availability of treatments and services
 - b. Identify gaps and facilitate services to underserved ALS populations in Canada
 - c. Deliver valued community services in Ontario
3. Mobilize collective action to advocate for maximum impact
 - a. Collaborate for collective action
 - b. Empower the voice of lived experience
 - c. Champion unified advocacy efforts provincially, nationally, and internationally as a trusted leader
4. Empower informed decision-making and recognition of ALS
 - a. Trusted go-to source for timely, credible information on ALS
 - b. Mobilize knowledge exchange
 - c. Advance awareness and understanding of ALS

ALS Canada is committed to IDEA in everything we do – Inclusivity, Diversity, Equity and Accessibility – including the leadership and our Board.

Our world is challenging. The people we serve are dealing with a devastating illness. But in the midst of it, their resiliency and spirit is remarkable and moving. You will be touched by the community and be motivated to know your contribution is making a difference.

ALS Canada is committed to accommodating the individual needs of candidates in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Please contact the HR department at jobs@als.ca if you require an accommodation during the recruitment process.

ALS Canada is committed to being an equitable employer and organization, we strongly encourage people from equity seeking groups to apply.

Form Step 1: Nomination for a Director of the Board of ALS Canada

Candidate:

Name (First): _____ (Last): _____

Pronouns (Optional): _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone (Bus): _____ (Cell): _____ (Home): _____

Email: _____

Nominated by:

Name (First): _____ (Last): _____

Telephone (Bus): _____ (Cell): _____ (Home): _____

Email: _____

CONSENT

I, the undersigned, have contacted and advised the nominee that they have been nominated as a candidate for election to the Board of Directors of ALS Canada, and that, if elected, they consent to so act.

Signature:

Date:

Form Step 2: Application – to be completed by the Nominee

Please provide your CV/Bio and two references from individuals familiar with your experience as well as the following information with respect to your application to become a Director of ALS Canada:

A listing of current and prior Board experience:

A listing of the skills/areas of expertise that you would bring to the Board:

A listing of the areas of Board work that are of particular interest to you:

A description of any linkages to the ALS community:

What do you believe your greatest contribution to ALS Canada would be?

I confirm that the information submitted above as well as that contained in my CV/Bio is accurate to the best of my knowledge.

Signature _____ Date_____