

POLICY: LEAVES OF ABSENCE FOR GRANT RECIPIENTS

Maternal/Parental leave

ALS Society of Canada recognizes the importance and challenges of maternity/paternity leave but is unable to meet the costs of financially supporting a recipient during this period. It is the host institution's responsibility to cover the costs associated with the long-term leave. The leave will be granted in accordance with the host institution's local terms and conditions of employment. Recipients who pay into EI can apply to Service Canada for [employment insurance](#). They may qualify for up to 18 months of maternity leave if they have worked for at least 600 hours of insurable employment.

If a project will be interrupted for a period of 3 months or greater for maternity/parental leave, ALS Canada requires advance notice of the dates of suspension and expected date of return. The award may be temporarily suspended for the duration of the leave and will resume upon the return of the awardee to the host institution. Written confirmation of the return from the awardee must be submitted to ALS Canada. Award duration will be extended equal to the amount of leave.

Sabbatical leave

If a currently funded principal investigator takes a sabbatical leave, ALS Canada must be notified. A plan for the continued operation of the research project must be provided along with verification of sabbatical approval from the host institution. The PI will remain responsible for completing the required scientific and financial reporting.

Abandonment of project

Should a funded principal investigator be unable to continue a project as proposed in the application, it is the responsibility of the PI and the host institution to notify ALS Canada and for unused funds to be returned.