

CONFLICT OF INTEREST: SCIENTIFIC AND MEDICAL ADVISORY COUNCIL (SMAC) MEMBERS

Conflict of Interest

Council members must exercise the utmost good faith in all transactions and decisions involved in their duties, and they must not use their positions with the ALS Society of Canada (ALS Canada), or knowledge gained there from, for their benefit. The interests of ALS Canada must have the first priority in all decisions and actions. Council members have a paramount responsibility in promoting and preserving the interests of ALS Canada and they must declare any real or potential conflict of interest between themselves and ALS Canada.

1. Each member of the Scientific and Medical Advisory Council (SMAC) will annually review the Conflict-of-Interest Policy and declare their adherence with the policy.
2. The Scientific and Medical Advisory Council (SMAC) must make every effort to ensure not only that their decisions are fair and objective, but also that they are seen to be so. No council member with a conflict of interest may participate in a review of an application or request in which they may have an interest.
3. Council members who have a request before the council shall recuse themselves from the portion of the meeting of the council in which the request is discussed, and the minutes shall reflect that.
4. Council members who interact with the requester in the course of their duties in a manner that could be interpreted as a conflict of interest **must** declare any potential conflict of interest and leave the room during discussions related to the request/proposal should the Chairperson, with input from the other attendees, determine a real or perceived conflict of interest exists.
5. Examples of potential conflicts to declare are included, but not limited to:
 - Have collaborated, published or been co-funded with the requester, within the last five years;
 - Are in the same unit of an Institution as a requester;
 - Have been a student or supervisor of the requester within the last ten years;
 - Are a relative or spouse of the requester;
 - Have had long-standing scientific or personal differences with the requester;
 - Are in a position to gain or lose financially from the outcome of the request; or
 - For any reason feel that they cannot provide an objective review of the request.

The Chairperson is responsible for resolving areas of uncertainty. The minutes shall reflect this.

6. The Chairperson is subject to the same conflict of interest guidelines as regular council members.

7. The Co-Chairs of SMAC shall advise the CEO and Chair of the Board of Directors of any behaviour contrary to this policy.

Declaration:

I agree to adhere to the ALS Canada CONFLICT OF INTEREST policy as described above and understand that behaviour contrary to the policy may have serious consequences, as determined by the Board of Directors.

Name

Signature

Date